

Jennifer Hunter's Studio Policies

2017-2018



Prince of Peace Episcopal Church
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It is my goal to provide a comprehensive curriculum that is fun, exciting, and challenging while teaching the student the knowledge and skills necessary for the life-long enjoyment of confident and competent music making. This includes note reading, rhythm, theory, technique, artistry, ear training, and musicianship skills such as arranging, composing, harmonizing, improvising, and transposing.

Learning music requires an investment of both time and money. It is one of the most valuable investments you can make in yourself or your child. The following information is given to outline and clarify the policies established to support your investment and the commitments needed to be successful.

PIANO/VOCAL LESSON FEES:	30 minutes = \$110	45 minutes= \$130
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Lessons take place on a weekly basis and payment is a flat monthly fee due in advance by the last day of the month for the following month. A late fee will be charged for payment received after the last day of the month at a rate of \$1 for every day late.

Cancellations of lessons greatly diminish the student's progress and commitment. You have also reserved a time with me which I cannot fill with another paid lesson. Therefore, you are obligated to pay for all cancelled lessons. In the event I need to cancel a lesson, I will credit you for the lesson the following month.

I will provide a Swap List to those who wish to participate. When faced with a personal schedule conflict, this will allow you to call someone on the list to trade lesson times with that week. After arranging a swap, call me to tell me what the swap is. If no one can swap times, you must keep your regular time or forfeit the lesson.

Please do not come to the lesson if you are sick. It is not fair to me or the other students to have an illness spread around the studio. Students who come in with a runny nose or cough will be sent home. If you are sick but do not want to miss your lesson, please either arrange a swap or call me to set up a Skype lesson no later than noon of your lesson day.

My Skype username is: **popmusicstudio**.

If you need to cancel a lesson, please give me as much advance notice as possible on my cell phone: (570) 574-8900. Please do not cancel by email.

SUMMER LESSONS

Lessons continue as usual during the months of June, July, and August. If you know you will be on vacation at any point during these three months, please let me know before you pay for that month's lessons and I will adjust your rate.

Priority for time slots in the fall will be given to students who continue lessons through the summer. It is highly recommended that students remain consistent in their attendance through the summer months in order to continue making progress.

LESSONS

For any student under the age of 18, one parent is required to remain in the church for the duration of the lesson.

Please be prompt as lesson times cannot be extended for students who arrive late. Students should come prepared with their assignment notebook, 3-ring binder, and music books.

Please park in the back of the church and let yourself in without knocking. For safety reasons, children are not permitted to play in the parking lot.

Students and their families should sit quietly in the waiting room. Children are not permitted to roam around the church and must be supervised by an adult at all times. Students deserve my undivided attention during the lesson. Distractions such as talking on a cell phone, loud noise, interrupting, wandering around, etc. interrupt the flow of the lesson and hinder the progress.

All piano students must have a piano or digital piano for home practice. The quality of the home instrument plays a significant role in the student's potential for success. Acoustic pianos should be tuned at least once a year, and kept in working order. If you prefer a digital piano, please invest in a full-size keyboard (88 keys) with weighted, touch-sensitive keys and pedals.

PERFORMANCE

Recitals are an important component of musical study. In addition to the joy of sharing music with others, they help foster poise and self-confidence. All students are encouraged to participate in the recitals, either as performers or as audience members. I try to schedule at least two recitals per year; one around Christmas time at a nursing home (usually the Meadows) and one on the first Saturday in June at Prince of Peace Church.

TERMINATING LESSONS

If you wish to discontinue lessons please give me notice before the next payment is due as I cannot give refunds.

I reserve the right to terminate lessons at any time due to misbehavior, frequent cancellations, lack of progress, parent/student not fulfilling their responsibilities, personality conflict, etc.